

RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS

2017 OCT 19 PM 2:55

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Donald Pollard

Employing Office/Committee: Kaine

Private Sponsor(s) (List all): Iowa Renewable Fuels Association et al.

Travel Date(s): August 14-17, 2017

Description/Title of Attached Forms: RE-1 Form; Invitation from the Sponsor

Purpose of Amendment (describe the reason for amending original submission): Post-travel submission
must be amended with the Office of Public Records in SH-232.

10/19/16
(Date)

Donald Pollard
(Signature of Traveler)

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC JUL14'17PM 3:08

Name of Traveler: Donald Pollard

Employing Office/Committee: U.S. Senator Tim Kaine

Private Sponsor(s) (list all):

IA Renewable Fuels Assn, National Biodiesel Foundation, Renewable Fuels Foundation, IA Corn Growers Assn, IA Soybean Assn, IA Biodiesel Board, MO Corn Growers Assn, Renew Kansas, KS Soybean Assn, ND Ethanol Council, Renewable Fuels NE, Golden Grain Energy, Ames Chamber of Commerce, IA Biotechnology Assn, American Motor Club Marketing & Farm Credit Services of America

Travel date(s): August 14-17, 2017

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Des Moines, Huxley, Mason City, Clear Lake, Nevada and Ames (in Iowa)

Explain how this trip is specifically connected to the traveler's official or representational duties:

The Senate is currently considering policy matters that will impact the renewable fuels industry. As a Senate staffer who works on renewable energy issues, this tour will provide a hands-on, in-depth experience with state-of-the-art biofuels facilities, research facilities & farming operations that is not possible to achieve in Washington, DC.

Name of accompanying family member (if any):

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

07/14/2017

(Date)

Donald W. Pollard
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Tim Kaine hereby authorize Donald Pollard
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

07/14/2017

(Date)

Tim Kaine
(Signature of Supervising Senator/Officer)

IOWA STATE UNIVERSITY
Bioeconomy Institute

**1140 Biorenewables Research
Laboratory Building
Ames, Iowa 50011 - 3270
515 - 294 - 7936
FAX 515 - 294 - 3091**

On behalf of the Iowa State University Bioeconomy Institute and 15 other sponsoring organizations, you are cordially invited to participate in the **9th Annual Biofuels: Science and Sustainability Tour** from August 14-17, 2017, taking place in Iowa. This privately-sponsored tour, which complies with Senate Ethics Committee travel regulations, has been organized to provide congressional staff and agency representatives an opportunity to learn how Iowa's biofuels industry and research community are leading the nation in responding to the many challenges and opportunities in renewable energy and agriculture.

This event will include “hands on” tours of biofuel refineries as well as cutting edge research projects aimed at advancing current and next generation renewable fuels. In addition, briefings will be conducted by state and national experts, technology providers, family farmers and university research staff.

The tour is designed to provide participants with a better understanding of the environmental and economic impacts of renewable fuels, to highlight technological advancements that are improving the efficiency and carbon footprint of biofuels production and agricultural processes, and to showcase the capabilities of Iowa's premier research entities. The tour schedule includes time for open exchanges of ideas regarding energy and biofuels policy.

As part of the tour, you are invited to participate in a roundtable discussion on the Energy Policy Outlook for the 115th Congress on Wednesday, August 16. Other congressional staff members will be invited to participate in this panel as well.

Attached is the tour itinerary and tour registration form.

Space is limited. If you are interested in participating in the tour, please complete the following:

- **Fill out the tour registration form and return it to Monte Shaw, Executive Director of the Iowa Renewable Fuels Association, at mshaw@IowaRFA.org AS SOON AS POSSIBLE.**
- **Once registered, you will receive all of the paperwork necessary for submission to the Senate Ethics Committee (which is due no later than July 14, 2017).**

Any questions may be directed to Monte Shaw at (515) 252-6249. Thanks, and we hope to see you on the tour!

Sincerely,

Robert C. Brown

Robert C. Brown
Anson Marston Distinguished Professor
Gary and Donna Hoover Chair of
Mechanical Engineering Director,
Bioeconomy Institute

Figure 6